



ALTERATIONS/IMPROVEMENTS APPLICATION FORM

Tenants must notify the Co-operative in writing of their intention to carry out alteration works, to which EHP will respond within 28 days. During this time, we will consider the alteration and evaluate its suitability.

Please give a description of the proposed alteration

Are the persons carrying out the alteration qualified to do so?

Yes/No

If you intend to remove any existing fixtures/fittings owned by the Co-Operative, please detail:-

Do the proposed alterations comply with all the requirements of Easthall Park's Maintenance Policy?

Yes/No

To be eligible for the Right to Compensation for Improvements, you must provide copies of all invoices for work and/or receipts for materials etc.

Estimated costs of works £_____

DECLARATION

I confirm that the above details are a true and accurate description of my proposals and accept that no work should be carried out until permission has been granted from Easthall Park Housing Co-operative.

N.B. details of both tenants are required if a joint tenancy exists.

Address.....

Signed.....

Print Name/s.....

Date.....

