

**MINUTES OF THE FULL MANAGEMENT COMMITTEE
MEETING HELD ON WEDNESDAY 25th OCTOBER 2006.**

1 SEDERUNT

J GRACEY	CHAIR
R McCANN MBE	SECRETARY
M DAVIDSON	VICE-CHAIR
C HARVEY	TREASURER
M KERR	COMMITTEE MEMBER
S OGILVIE	COMMITTEE MEMBER
C COOPER	COMMITTEE MEMBER
C SKEWIS	COMMITTEE MEMBER
J WARLEY	CO-OPTED MEMBER
P THOMSON	CO-OPTED MEMBER
S KEEGAN	CO-OPTED MEMBER

APOLOGIES

L BROWN	COMMITTEE MEMBER
A SWEATON	COMMITTEE MEMBER

IN ATTENDANCE

J McMORROW	DIRECTOR
N GORDON	CORE SERVICES MANAGER

The meeting opened at 6.35pm.

2 PREVIOUS MINUTES

The previous minutes of 27th September 2006 were proposed a true record by J Gracey and seconded by M Davidson.

3 MATTERS ARISING

The following matters arising from the previous minute were considered.

3.1 Stair Cleaning

Committee reviewed the report on the stair-cleaning contract and it was noted that overall the service was viewed as good. It was agreed that if individual members have concerns with the service that they contact the office immediately.

There were no other matters arising from the previous minutes.

4 DECLARATION OF INTEREST

There were no declarations of interest noted at the meeting.

5 HEALTH & SAFETY

Committee considered whether there were any issues of a Health & Safety matter.

It was reported that the items raised at the last safety inspection had been actioned.

A question was raised in relation to fire safety for the Glenburn Centre and it was noted that staff in the Centre had been given instructions on the action required should the alarm sound however this would be further communicated and supported by the normal fire evacuation tests.

No other matters were raised at the meeting.

6 CONSORTIA REPORT

Consideration was given to the report outlining the Co-operative's work with other partners including Easthall Residents Association, Moriehall Housing Association and Wellhouse Housing Association.

Consideration was given to the next review dates and an update was given on the representatives of each group.

S Keegan left the meeting at this point.

7 SCHEDULE 7 REPORT

Committee noted that Schedule 7 report for the period covering April 06 to September 06.

Contained within this report was also a list of Gifts & Hospitality offered and received and the contents were duly noted.

It was agreed that the next report would be presented in April 2007.

8 CORRESPONDENCE

Committee noted the following correspondence:

8.1 SFHA

Committee noted details of the SFHA annual General Meeting to be held on the 2nd November 2006.

It was also noted that SFHA had extended an invitation to open discussion however it was felt at the meeting that this was not required by Easthall Park.

8.2 GHA – LHO Performance Assessment

Committee noted letter-outlining performance of LHO as assessed by GHA with right to appeal decision. It was agreed that although we do not agree with the assessment process there was no point appealing as “Good” awarded and with improvement plan organisation can move to next stage of gateway process.

8.3 Communities Scotland

It was noted that Communities Scotland are about to start their inspection of GHA and that we would be contacted to confirm our views of the relationship.

The Director noted the issue with rent payments not being accepted by GHA when staff takes these down to Granite House and it was agreed that this is one example that could be passed to the inspectors.

8.4 Co-operative Education Trust Scotland

Committee noted details of the above that are promoting the Co-operative principles in schools.

8.5 Pensions Trust

Committee noted details of September letter outlining issues relating to age discrimination and pensions.

8.6 Greater Easterhouse Community Ownership Forum

Committee noted plans for a possible petition to Scottish Executive however it was reported that this would likely not be achievable because of petition rulings.

It was also noted that a joint newsletter is being prepared for GHA tenants to explain the current situation in relation to delays to 2nd stage transfer.

8.7 EVH Fast Track

Committee noted the above initiative however it was felt that due to the low staff turnover this was not appropriate for Easthall Park at this point in time.

9 ALLOCATIONS REPORT

Committee reviewed the allocations report and after consideration the contents were duly noted.

It was reported that the review of applications is underway and the next report will outline total applications after the review thus ensuring that the information is the most up to date and linked directly with Hometeam.net.

10 MAINTENANCE REPORT AND POLICY REVIEW

Committee reviewed the maintenance report that presented. It as noted the format was slightly different from previous reports and views were taken on the content and layout.

Committee approved both the content and the layout.

Committee noted the gas safety inspections carried out and the action taken to resolve issues with regard to those outwith the timescales.

It was noted that disciplinary action had been carried for non-compliance of procedures.

Committee noted the proposed minor amendments to policy and these were approved.

The principle of appointment-based repairs was discussed and the concept was agreed in principle.

It was also agreed that the Maintenance Officer continue discussions with other Housing Associations in the area to look at possible joint appointments and partnering options to maximise value for money and service to tenants.

11 NEIGHBOUR NUISANCE POLICY REVIEW

Committee noted the Neighbour Nuisance policy was due for review as per the internal management plan however it was suggested that this review be postponed to early in the New Year, as there have been significant developments on anti-social behaviour.

This was agreed and it was noted that the previous survey undertaken would assist on the development of this policy. It was noted that a further survey might be required as the policy is being developed.

12 AOCB

12.1 ATM

Committee noted that the ATM had been installed and launched on Monday 23rd October.

12.2 Apologies

The Director sent his apologies for the next meeting due to being off on annual leave.

12.3 Road Repair Ware Road

It was noted that Glasgow City Council had repaired the traffic calming at Ware Road with tarmac rather than the block pavements.

The Director will report this back to GCC to see if this can be carried out properly.

12.4 Bridge over Motorway

Committee expressed concern that there had been several possible attempted suicides at the bridge over the motorway and it was agreed to contact Amey to see if there was anything that can be done to make this bridge safer.

There was no other competent business therefore the meeting was duly closed.

Meeting Closed at 8.30pm.

Minutes Approved.....Date.....