

**MINUTES OF THE FULL MANAGEMENT COMMITTEE
MEETING HELD ON WEDNESDAY 27th JUNE 2007.**

1 SEDERUNT

J GRACEY	CHAIR
R McCANN MBE	SECRETARY
M DAVIDSON	VICE-CHAIR
C HARVEY	TREASURER
M KERR	COMMITTEE MEMBER
A SWEATON	COMMITTEE MEMBER
C SKEWIS	COMMITTEE MEMBER
P THOMSON	CO-OPTED MEMBER

APOLOGIES

C COOPER	COMMITTEE MEMBER
S CAMPBELL	COMMITTEE MEMBER
J WARLEY	CO-OPTED MEMBER
S KEEGAN	CO-OPTED MEMBER
J McNICHOL	DEVELOPMENT MANAGER

IN ATTENDANCE

J McMORROW	DIRECTOR
A ROY	FINANCE MANAGER
N GORDON	CORE SERVICES MANAGER
A BLACK	ALEXANDER SLOAN

The meeting opened at 6.30pm.

2 AUDITED ACCOUNTS

Committee reviewed the terms of the audit plan and this was approved.

Arnold Black was welcomed to the meeting and he reviewed with the Committee the audited accounts for the period ending 31st March 2007.

It was noted that this was yet again another solid performance with a strong return for the year.

The Committee confirmed that all relevant information has been made available to the auditor for the purpose of the audit.

The letter of representation was presented at the meeting and this was duly agreed and signed on behalf of the Co-operative by the Joe Gracey and the Finance Manager.

After consideration of the accounts these were duly approved.

J Gracey, C Harvey and R McCann signed the accounts on behalf of the Committee.

A Black was thanked for his attendance and left the meeting at this point.

3 PREVIOUS MINUTES

The previous minutes of 30th May 2007 were proposed a true record by J Gracey and seconded by R McCann.

4 MATTERS ARISING

4.1 Financial Appraisal Communities Scotland

Committee noted the details for the financial appraisal document to be sent to Communities Scotland. This was approved subject to changes to reflect the outturn figures that were agreed as part of the audited accounts considered in the previous item.

A Roy left the meeting at this point.

There were no other matters arising from the previous minutes.

5 DECLARATION OF INTEREST

There were no declarations of interest noted at the meeting.

6 HEALTH & SAFETY

Committee considered whether there were any issues of a Health & Safety matter.

No matters were raised at the meeting.

7 REGENERATION REPORT

Committee considered the various regeneration reports as circulated with the agenda and the following were agreed:

7.1 Development Issues

Committee reviewed the Kildermorie Phase 1 project report circulated with the agenda.

It was noted that any potential site start delay would be as a consequence of awaiting planning and road construction consent.

Committee noted the requirement for RES 3 agreement (funding towards play facilities and the environment) and the Director was given delegated authority to authorise the agreement along with making the necessary payment.

Committee reviewed the Kildermorie Phase 2 project report circulated with the agenda and it was reported that a meeting was held earlier today with Development & Regeneration Services looking at the site location and numbers.

Committee reviewed the Grant Planning Target report circulated with the agenda and the contents were duly noted.

7.2 Wider Agenda Issues

Committee reviewed the wider agenda issues report along with the estimated spending profile that were circulated with the agenda and the contents were duly noted.

7.3 Development Policies

Committee reviewed the contents of the Defects policy and the Resident Involvement in Design policy that were circulated with the agenda and after consideration both policies were duly approved.

8 CORRESPONDENCE

Committee noted the following correspondence received:

- Better Value Social Economy – Scottish Executive report and case studies.
- Joint Procurement Opportunities – Development Contractors, request to look at possibility of joint work with GECOF groups and Shettleston Housing Association, it was agreed to look at this opportunity.
- SFHA Information Notes – various received.
- SFHA Members Charter received.
- SFHA Governance Series Training.
- EVH Committee member of the year award and new services masterclass on attendance & satisfaction survey service.
- Armstrong Watson – Dissolution of Harkins & Anderson, it was noted that there would be no refund to Easthall Park as unsecured creditors.
- Communities Scotland Regulation and Inspection Annual report 2006/07 received.
- Quarriers Fundraising Grand Canyon Trek – It was agreed not to make a donation.
- GHA Update on Community Ownership Intentions – outlining that bids need to meet full draft valuation price. (New valuations to be received by end June) Bids to also be submitted as outlined in GHA proforma and that GHA had looked at flexibility although no changes to pricing made.

Committee expressed their concern that this was another example of why 2nd stage transfer has not been achieved.

- SFHA Pension Scheme
 - Important Information for Members
 - Review of Benefit Structure & Associated Funding Requirements Consultation & Choice Employer

Guidance Notes

It was reported that this correspondence outlined the following proposals:

- i) To introduce a choice of benefit options
- ii) To proceed on the basis of three proposed benefit options
- iii) To allow employers to operate different benefit options for existing and new employees

It was agreed to set up a small working group to determine the best way forward for the Co-operative and J Gracey and C Harvey were delegated to carry this out on behalf of the Committee.

9 ALLOCATIONS POLICY

Committee reviewed the Allocations policy that was circulated along with the report outlining the consultation process and amendments identified.

After consideration of this it was agreed to approve the policy.

10 INTERNAL MANAGEMENT PLAN

It was noted that the proposed arrangements for the Internal Management Plan day could not be booked as requested as the location was booked solid on Fridays.

Committee requested that another location be chosen with Friday still the preferred day.

It was agreed that as a consequence the timing of the event would most likely be mid to end of August and that the review of the plan would therefore be delayed accordingly.

11 AOCB

11.1 Shares

Share numbers 743 – 746 were presented at the meeting for signing and sealing and these were duly approved.

There was no other competent business therefore the meeting was duly closed.

Meeting Closed at 8.30pm.

Minutes Approved.....Date.....