

**MINUTES OF THE FULL MANAGEMENT COMMITTEE
MEETING HELD ON WEDNESDAY 25th JUNE 2008.**

1 SEDERUNT

C HARVEY	SECRETARY
M DAVIDSON	VICE-CHAIR
A SWEATON	TREASURER
M KERR	COMMITTEE MEMBER
C SKEWIS	COMMITTEE MEMBER
N RYAN	COMMITTEE MEMBER
S CAMPBELL	COMMITTEE MEMBER
J GALLAGHER	COMMITTEE MEMBER
J WARLEY	CO-OPTED MEMBER
J WALKER	CO-OPTED MEMBER

APOLOGIES

J GRACEY	CHAIR
C COOPER	COMMITTEE MEMBER
P THOMSON	CO-OPTED MEMBER

IN ATTENDANCE

J McMORROW	DIRECTOR
A ROY	FINANCE MANAGER
J McNICHOL	DEVELOPMENT MANAGER
B JOHNSTONE	CORE SERVICES MANAGER
A BLACK	ALEXANDER SLOAN
R HAND	FBN ARCHITECTS

The meeting opened at 6.35pm. S Campbell was welcomed back to the Committee following her leave of absence.

M Davidson chaired the meeting in the absence of the chairperson.

2 AUDITED ACCOUNTS

Arnold Black was welcomed to the meeting and he reviewed with the Committee the audited accounts for the period ending 31st March 2008.

It was noted that this was yet again another solid performance with a strong return for the year.

After consideration of the accounts these were duly approved subject to minor amendments.

It was agreed that these minor amendments would be made and A Black would issue the accounts for signature.

A Black was thanked for his attendance and left the meeting at this point.

3 PREVIOUS MINUTES

The previous minutes of 28th May 2008 were proposed a true record by M Davidson and seconded by M Kerr.

4 MATTERS ARISING

4.1 Treasury Management Policy

It was noted that as per the previous meeting a review of the guidance on derivatives has been undertaken and that the policy agreed meets the requirements of this guidance.

4.2 Financial Appraisal

Committee noted the details for the financial appraisal document that was sent to the regulator.

A Roy left the meeting at this point.

There were no other matters arising from the previous minutes.

5 DECLARATION OF INTEREST

There were no declarations of interest noted at this point in the meeting.

6 HEALTH & SAFETY

Committee considered whether there were any issues of a Health &

Safety matter.

No matters were raised at the meeting.

7 REGENERATION REPORT

R Hand of FBN Architects joined the meeting at this point and gave a presentation on Kildermorie Phase 2 project.

Committee expressed their thanks for all the hard work on this exciting project and R Hand left the meeting after his presentation.

Committee considered the various regeneration reports as circulated with the agenda and the following were agreed:

7.1 Development Issues

Committee reviewed the Kildermorie Phase 1 project report circulated with the agenda.

Committee approved the recommendation to install Sky+ in this project.

Committee reviewed the Kildermorie Phase 2 project report circulated with the agenda and the contents were noted.

7.2 Wider Agenda Issues

Committee reviewed the wider agenda issues report circulated with the agenda.

It was also reported that the Director would be meeting with the Regeneration department of the Scottish Government to look at the funding for the HNC project and it is anticipated that this project will begin in August or September.

8 CORRESPONDENCE

Committee noted the following correspondence received:

- Easthall Football Club donation request – It was agreed to sponsor this with the sum of £455.

- Hub Sports opening – Friday 27th June.
- SFHA Members Charter and Liability Insurance.
Pensions Trust – details of Employer Debt on Withdrawal. .

9 CONSORTIA UPDATE

Committee reviewed the report on consortia work and it was agreed to extend the Development Manager's time to three days per week beginning August with a review at the end of March 2009.

10 INTERNAL MANAGEMENT PLAN

Committee reviewed the Internal management Plan review document that was circulated with the agenda and the contents were duly noted.

Committee also noted the proposed arrangements for the Internal Management Plan day and it was agreed that this would be held on Friday 11th July.

11 MAINTENANCE REVIEW UPDATE

Committee reviewed the report outlining preliminary findings on the review of maintenance and the contents were duly noted.

Consideration was also given to the report outlining proposals for the planned maintenance and the recommendation to delay the phase 3 kitchen programme and bring forward the boiler replacement at phase 2 was approved.

There was an extension of standing orders and this was approved.

12 HOMELESSNESS PROTOCOL

Committee noted the contents of the Homelessness Duty Protocol and this was acceptable.

It was reported that the Director and Core Services Manager had met with the Homelessness Team and throughout the City there is a greater emphasis on rehousing homeless via Housing Associations.

It was noted that due to the current clearance and new build in the Kildermorie area and the fact that we have limited availability that the Co-operative would have little to offer in the future.

The Homelessness Team noted the issues and it is envisaged that a pragmatic approach will be taken to our ability to meet and referrals.

13 SHARES & SCHEDULE 7 REPORT

J Gallagher declared an interest at this point in the meeting and took no part in this agenda item.

A schedule 7 report was circulated at the meeting in relation to an offer of tenancy and this was duly approved.

Approval was given for the relevant Shares to be signed by the Secretary and these will be reported on at the next meeting.

14 AOCB

14.1 Quality Efficiency Forum

Consideration was given to being members of the Quality Efficiency Forum and this was approved.

14.2 Reception Cover Holiday Period

Approval was sought to bring in temporary cover for the holiday period and this was approved.

14.3 Eviction

Committee considered report regarding eviction decree and it was agreed that this would be carried out unless full payment was made.

There was no other competent business therefore the meeting was duly closed.

Meeting Closed at 9.05pm.

Minutes Approved.....Date.....