

**Note: Complete this form only if you are submitting a CV**

**PERSON SPECIFICATION**

The Association wishes to compare your experience, skills and knowledge with its requirements. You should therefore, try to show in the following part of the form how you satisfy these. This does not have to be from paid work, but can be from other experience. The Selection Panel will consider candidates who do not meet all the requirements therefore please complete all sections as appropriate.

|  |  |
| --- | --- |
| **Essential / Desirable Criteria** | **How You Satisfy the Criterion** |
| Experience in re-active and emergency repairs. |  |
| Experience in fitting new kitchens, doors and other joinery fitments to a tight programme. |  |
| Experience of working to deadlines for re-active, cyclical and planned major repairs. |  |
| Strong working knowledge of Health & Safety |  |

**NOTE TO ALL APPLICANTS**

In accordance with the Immigration, Asylum and Nationality Act 2006, if you are invited to attend an interview you must provide your current passport or an original document which states your National Insurance Number e.g. P45, P60, Payslip or a National Insurance Number Card, together with birth certificate.

**GENERAL DATA PROTECTION REGULATION (GDPR)**

The information that you provide in your CV and to show your compliance against the person specification will be held and processed by Easthall Park Housing Association for the purpose of recruitment and selection. This may include verbal or written references that we may obtain from any referees provided and which you consent to the Association obtaining and disclosing, by submitting your application.

**DECLARATION (Read Carefully)**

I certify that all the information in my CV and this person specification form are true and correct to the best of my knowledge. I realise that if I am employed and it is found that such information and all other documents associated with the recruitment and selection process are false and that I have withheld information, I am liable to dismissal without notice.

I am not related in any way to a committee member of the Association.

I am not related to any member of staff, consultant, contractor or supplier of the Association.

**Signed**

**Date**

**Returned CVs and this person specification form to be received no later Monday 16th June 2025 at 10.00a.m.**