



## Easthall Park Procurement Strategy

### 1.0 Introduction

'The Procurement Reform (Scotland) Act 2014 now requires any public organisation which has an estimated annual regulated spend of £5 million or more (excluding VAT) to develop and review a procurement strategy annually before the start of that next financial year. This requirement also applies to an organisation that becomes aware of having this level of spend during the year'.

Contracting bodies that meet or exceed the £5 million threshold must:

- maintain a contracts register on line;
- prepare a procurement strategy/ report for each financial year;
- comply with the Sustainable Procurement Duty (to improve the social, economic & environmental wellbeing of our area; facilitate the involvement of SME's and third sector organisations; promote innovation);
- Consider Community Benefits for contracts greater than £4million in value.

Easthall Park do not have an annual cumulative spend of £5 million, however this document will demonstrate our asset management strategy for the procurement of supplies, services and works.

### 2.0 Thresholds

There are separate EU and Scottish Regulated contract thresholds set for the procurement of works, for the procurement of services, and for the procurement of supplies. These threshold sums are reviewed regularly (usually annually).

Current thresholds, excluding VAT at the time of this report are:

Supplies & Services                      Works Procurement Reform (Scotland) Act 2014

**£50,000**    **£2,000,000**

Public Contracts (Scotland) Regulations 2015. Which are aligned to EU thresholds and the Official Journal of the European Union (OJEU)

**£164,176**    **£4,104,394**

The value of a contract must be calculated over the whole life of a contract –therefore a three-year contract at £50,000 annually has the value of £150,000. When the estimated value of a contract is above the EU threshold the full regulations governing procurement apply.

### **3.0 Contract Values less than Thresholds**

- Works < £2million
- Services/Supplies < £50K

The Co-operative will follow best practise when procuring contracts that are below regulated thresholds that demonstrate transparency and value for money, either through invitation to tender, quotations or framework agreements.

Any contract that the Co-operative require advertisement for will be published on either the Public Contract Scotland website or the SFHA tender page

The scope of the advertisement will be appropriate to the value and nature of the contract to be advertised.

### **4.0 Contract Values that exceed Thresholds**

- Works > £2million
- Services/Supplies > £50K

All works that exceed the thresholds will be advertised to demonstrate transparency and value for money. Public Contract Scotland's tender website will be used to advertise all contracts by either using the main platform or the quick quote function.

The method of advertisement, will determined by the level of complexity of the contract by EHP staff.

The scope of the advertisement will be appropriate to the value and nature of the contract to be advertised.

### **5.0 Conclusion**

Easthall Park Housing Co-operative conducts all procurement activity by displaying fair and transparent processes.

The aim of this strategy is to help the Co-operative deliver Value for Money and Quality of product through thorough procurement means.

All contracts awarded will be approved by Easthall Park Housing Co-operatives management committee.

### **6.0 Further Information**

The Co-operative maintains a procurement register approved by Committee an updated as and when contracts are awarded. Easthall Park Housing Co-operative will issue this register to consultants/contractors upon request minus any confidential information e.g. contractors names, contract value to ensure transparency whilst protecting commercially sensitive data.