



21<sup>st</sup> August 2019

Dear Member

Please note that the next Full Management Committee Meeting will be held on **Wednesday 28<sup>th</sup> August 2019 at 6.30pm**. The agenda for the meeting is as follows:

- 1 Sederunt
- 2 Audited Accounts 2018/19
- 3 Previous Minutes 26<sup>th</sup> June 2019
- 4 Matters Arising & Outstanding Issues
- 5 Declaration of Interest & Notifiable Events
- 6 Health & Safety
- 7 Management Accounts
- 8 Annual Financial Statement Return
- 9 Operations Report
- Tea Break
- 10 Audit & Finance Sub Committee
- 11 Correspondence & Group Updates
- 12 Secretary's Report & Annual General Meeting
- 13 Strategic Plan – Progress Report

1. Information – 5 Minutes
2. Action – 15 minutes
3. Information/Action – 5 Minutes
4. Action – 15 Minutes
5. Information/Action – 5 Minutes
6. Information/Action – 10 Minutes
7. Information/Action – 10 Minutes
8. Information/Action - 5 Minutes
9. Information/Action – 15 minutes
- Tea Break
10. Information/Action – 10 Minutes
11. Information /Action – 10 Minutes
12. Action/Information - 15 Minutes
13. Information /Action – 10 Minutes
14. Information /Action – 10 Minutes
15. Action – 10 Minutes
16. Action – 10 Minutes
17. Information/Action – 5 Minutes
18. Action – 15 Minutes

Approximate time of meeting  
3 hours

- 14 Scottish Housing Charter Report
- 15 Succession Planning Policy
- 16 Sustainability Policy
- 17 Membership Approvals
- 18 Expenses Policy Committee
- 19 A O C B