



22nd May 2019

Dear Member

Please note that the next Full Management Committee Meeting will be held on **Wednesday 29th May 2018 at 6.30pm**. The agenda for the meeting is as follows:

- 1 Sederunt
- 2 Previous Minutes 24th April 2019
- 3 Matters Arising & Outstanding Issues
- 4 Declaration of Interest & Notifiable Events
- 5 Health & Safety
- 6 Management Accounts
- 7 Annual Return on Charter (ARC)
- 8 Risk Management Register
- Tea Break
- 9 Correspondence
- 10 Strategic Plan Outcome Report
- 11 Audit & Finance Sub Committee
- 12 Operations Report

1. Information – 5 Minutes
2. Action – 5 minutes
3. Action – 5 Minutes
4. Information/Action – 5 Minutes
5. Information/Action – 10 Minutes
6. Information/Action – 10 Minutes
7. Information/Action - 15 Minutes
- Tea Break
8. Information/Action – 10 minutes
9. Action – 10 Minutes
10. Information/Action - 10 Minutes
11. Action/Information - 15 Minutes
12. Information /Action – 10 Minutes
13. Information /Action – 5 Minutes
14. Action – 10 Minutes
15. Action – 10 Minutes
16. Action – 15 Minutes

Approximate time of meeting
2 hours 30 minutes

- 13 Membership Approvals
- 14 Financial Inclusion & Fuel Poverty Strategy
- 15 Membership Policy
- 16 A O C B