



18th September 2019

Dear Member

Please note that the next Full Management Committee Meeting will be held on **Wednesday 25th September 2019 at 6.30pm**. The agenda for the meeting is as follows:

- 1 Sederunt
 - 2 Election of Office Bearers
 - 3 Audit & Finance Committee Membership
 - 4 Previous Minutes 28th August 2019
 - 5 Matters Arising & Outstanding Issues
 - 6 Declaration of Interest & Notifiable Events
 - 7 Health & Safety
 - 8 Regeneration Report
 - 9 Correspondence & Group Updates
 - 10 Annual Assurance Statement
- Tea Break

1. Information
– 5 Minutes
2. Action – 10 minutes
3. Action – 5 Minutes
4. Information/Action
– 5 Minutes
5. Information/Action
– 10 Minutes
6. Information/Action
– 10 Minutes
7. Information/Action
- 10 Minutes
8. Information/Action
– 10 minutes
9. Information/Action
– 10 Minutes
10. Action- 25 Minutes
Tea Break
11. Action/Information
- 5 Minutes
12. Information /Action
– 10 Minutes
13. Information /Action
– 15 Minutes
14. Information/Action
– 5 Minutes
15. Information/Action
– 10 Minutes
16. Information/Action
- 10 Minutes
17. Information/Action
- 5 Minutes
18. Information/Action -
5 Minutes

Approximate time of meeting
2 hours 45 minutes

- 11 Governance Annual Appraisals
- 12 Value for Money Report
- 13 Investment Report
- 14 Calendar of Returns Report
- 15 Standing Orders
- 16 Estate Management Policy
- 17 Membership Approvals
- 18 A O C B