



20th May 2020

Dear Member

Please note that the next Full Management Committee Meeting will be held on **Wednesday 27th May 2020 at 6.30pm by videoconferencing**. The agenda for the meeting is as follows:

- 1 Sederunt
- 2 Previous Minutes 29th April 2020
- 3 Matters Arising & Outstanding Issues
- 4 Declaration of Interest & Notifiable Events
- 5 Health & Safety
- 6 Audit & Finance Sub Committee
- 7 Correspondence
Tea Break
- 8 Operations Report
- 9 Membership Approvals
- 10 Regeneration Report
- 11 Electronic Communication Policy

1. Information – 5 Minutes
2. Action – 5 minutes
3. Action – 10 Minutes
4. Information/Action – 5 Minutes
5. Information/Action – 10 Minutes
6. Information/Action – 15 Minutes
7. Information/Action – 10 Minutes
Tea Break
8. Information/Action – 10 minutes
9. Information/Action – 5 Minutes
10. Information/Action – 10 Minutes
11. Action – 10 Minutes
12. Information/Action – 10 Minutes
13. Information/Action – 5 Minutes

Approximate time of meeting
2 hours

12 Procurement Policy

13 A O C B

Note the following items (which are showing on the programme of meetings) have been moved to the next meeting:

- Annual Return on Charter (ARC) see item 8 for consideration as to when this will be reported
- Strategic Plan Outcome Report 19/20