



23<sup>rd</sup> September 2020

Dear Member

Please note that the next Full Management Committee Meeting will be held on **Wednesday 30<sup>th</sup> September 2019 at 6.30pm by videoconferencing**. The agenda for the meeting is as follows:

- 1 Sederunt
- 2 Election of Office Bearers
- 3 Audit & Finance Committee Membership
- 4 Previous Minutes 26<sup>th</sup> August 2020
- 5 Matters Arising & Outstanding Issues
- 6 Declaration of Interest & Notifiable Events
- 7 Health & Safety
- 8 Regeneration Report
- 9 Correspondence & Group Updates
- 10 Annual Assurance Statement
- Comfort Break

1. Information – 5 Minutes
2. Action – 10 minutes
3. Action – 5 Minutes
4. Information/Action – 5 Minutes
5. Information/Action – 10 Minutes
6. Information/Action – 10 Minutes
7. Information/Action - 10 Minutes
8. Information/Action – 10 minutes
9. Information/Action – 10 Minutes
10. Action- 15 Minutes  
Comfort Break
11. Information /Action – 10 Minutes
12. Information /Action – 10 Minutes
13. Information/Action – 5 Minutes
14. Information/Action – 10 Minutes
15. Information/Action - 10 Minutes
16. Information/Action - 5 Minutes

Approximate time of meeting  
2 hours 20 minutes

- 11 Value for Money Report
- 12 Investment Report
- 13 Calendar of Returns Report
- 14 Adaptations Policy
- 15 Stress Management Policy
- 16 Membership Approvals
- 17 A O C B