

**MINUTES OF THE FULL MANAGEMENT COMMITTEE
MEETING HELD ON WEDNESDAY 21st OCTOBER 2020
VIA VIDEO CONFERENCING
FROM THE GLENBURN CENTRE**

1 SEDERUNT

J GRACEY	CHAIR
G McNAUGHT	SECRETARY
A CUSHINGHAM	TREASURER
C HARVEY	COMMITTEE MEMBER
D BARNES	COMMITTEE MEMBER
P WADDELL	COMMITTEE MEMBER
C COOPER	COMMITTEE MEMBER
C HARVEY	COMMITTEE MEMBER
G GILLESPIE	CO-OPTED MEMBER
J KENNA	CO-OPTED MEMBER

APOLOGIES

M DAVIDSON	VICE CHAIR
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IN ATTENDANCE

J McMORROW	DIRECTOR
C McGRAW	HOUSING MANAGER
B McMAHON	MAINTENANCE MANAGER

2 ANNUAL ASSURANCE STATEMENT

Committee noted and reviewed the Annual Assurance Statement Evidence report that was circulated to all members almost two weeks prior to meeting being held.

Committee considered this evidence bank agreed a few amendments to the final document and approved this accordingly.

After a detailed review it was agreed that despite the impact of Covid-19 on the work of the Co-operative that the organisation continues to meet the standards.

A number of actions for improvement were noted as recorded in the evidence report and reviewed which would formulate the Action Plan agreed at the meeting.

A copy of the final action plan will be presented to the next meeting along with the proposed statement.

Consideration was also given to the materiality of actions identified and Committee believed that none of those were significantly material and it was therefore determined that we will be advising the Scottish Housing Regulator that we meet their standards.

3 HUMAN RESOURCES REPORT

Committee considered a confidential item in relation to staffing.

4 AOCB

There was no other competent business and the meeting was closed.

Meeting Closed at 8.00pm.

Minutes Approved.....Date.....